



**The Board of Education of  
School District No. 19 (Revelstoke)  
Minutes  
Regular Board Meeting  
May 26<sup>th</sup>, 2010**

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**CALL TO ORDER**

Trustee Chell called the meeting to order at 5:00 p.m.

**ATTENDANCE**

Trustees Chell, Hamilton, Nicholson and Wilson;  
Superintendent Cooper, District Principal of Operations & Technology Woodhurst and  
District Principal of Support Services Morris;  
Principal Hooker, Vice-Principal Pfeiffer, Vice-Principal Smillie, RTA President  
MacFarlane, one member of the media and Confidential Secretary Glen.

Regrets: Trustee Morrone and Secretary-Treasurer Ross

**APPROVAL OF AGENDA**

10: R-39      Nicolson/Wilson

"THAT the agenda be approved as presented."

CARRIED

**APPROVAL OF MINUTES**

10: R-40      Wilson/Nicholson

"THAT the minutes of the Regular Board meeting of May  
5<sup>th</sup>, 2010 be approved as presented."

CARRIED

**SPECIAL REPORTS**

Revelstoke Secondary School Annual Report

Vice-Principal Pfeiffer and Vice-Principal Smillie joined Principal Hooker to present the Revelstoke Secondary School Annual Report. They focused their report on the RSS motto of Respect, Safety and Success that is the fabric of the school. Principal Hooker expanded on the written report and his pride in the students' success, the school environment and the commitment of staff was evident. Vice-Principal Smillie spoke on the goal of improving school completion rates and academic achievement. She described how staff pursuing their own professional development and demonstrating behaviours provide positive role models for the students. She explained how school planning and the identification of student needs begins with the teachers. Vice-Principal Pfeiffer reported on the caring and connectedness atmosphere at the school. The connections that staff make with the students are life long. Their additional efforts in extra curricular activities, clubs and social events are valued and respected. A slideshow depicting life at RSS concluded the report.



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Revelstoke Secondary School Annual Report cont.

Trustees commended Principal Hooker on the report. They found the department reports very informative and were excited to see the progress of students and the dedication of the staff. Principal Hooker provided additional information to questions from the Trustees.

Superintendent Cooper thanked all those who contributed to this comprehensive report. She expressed her respect and gratitude to all the staff at Revelstoke Secondary School for their efforts above and beyond to ensure that all students have the tools to succeed.

Trustee Chell concluded by stating that the department reports showed a focus on planning for success. The reports indicate a strong well thought out approach to learning. The Board is very proud of the graduation rates – the highest of any rural school district in BC.

**NEW BUSINESS**

**ADMINISTRATION REPORTS**

**SUPERINTENDENT COOPER**

Administration Report: Superintendent Cooper

Received as information.

Amended 2010/2011 District Calendar

The 2010/2011 District Calendar was amended to include the early dismissal dates for each of the schools.

10: R-41      Wilson/Nicholson

“THAT the Board of Education approve the Amended 2010/2011  
District Calendar as presented.”

CARRIED

Policy 2.10 Organizational Chart

Superintendent Cooper presented a revised organizational chart that represents one less head count administrator and a reduction to the District Vice Principal Support Services position in the amount of .375 FTE. She was pleased to announce that Vice-Principal Smillie has been appointed to this role.

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Policy 2.10 Organizational Chart cont.

10: R-42      Wilson/Hamilton

"THAT the Board of Education approve the attached Policy 2.10 Organizational Chart to be effective August 1<sup>st</sup>, 2010."

CARRIED

Policy 2.1 Procedural Bylaw

First reading of the revised Procedural Bylaw was granted at the May 5<sup>th</sup>, 2010 Board meeting. Trustees had agreed to change the Board meeting schedule to Wednesday evening, every third week, unless so determined.

10: R-43      Nicholson/Wilson

"THAT the Board of Education give 2<sup>nd</sup> reading, 3rd reading and finally, adopt the attached Policy 2.1 Procedural Bylaw in accordance with Board bylaws."

CARRIED

Policies 3.5, 3.7 and 3.8 Revisions

Housekeeping changes were made to policies 3.5, 3.7 and 3.8. In particular, the Human Rights and Discrimination policy was made current to the BC Human Rights Code. This now completes the review of Section 3 of the Policy Manual.

10: R-44      Nicholson/Wilson

"THAT the Board of Education approve changes to Policies 3.5 – Student Support Services, 3.7 – Human Rights and Discrimination and 3.8 Computer, Internet and BCeSIS Usage and Access in accordance with Board Policy 2.4 District Policy Development and Review."

CARRIED

Policy 4.11 Educational Heritage

Superintendent Cooper presented a policy regarding the retention and preservation of educational artifacts and archival records in our school district.

10: R-45      Nicholson/Hamilton

"THAT the Board of Education circulate Policy 4.11 Educational Heritage for feedback in accordance with Board Policy 2.4 District Policy Development and Review."

CARRIED

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Board Authority/Authorized Courses – Superfit 12 and Choir 8 - 12

Trustees reviewed two courses that were developed to meet student needs and interests. Superfit 12 is an extension of Superfit 10 and 11 and Choir 8 -12 is a new course.

10: R-46      Nicholson/Wilson

“THAT the Board approve Superfit 12 and Choir 8 - 12 as Board/Authority Authorized courses.”

CARRIED

**DISTRCT PRINCIPAL, OPERATIONS & TECHNOLOGY WOODHURST**

Capital Projects Update

District Principal Woodhurst provided Trustees with an update as to the work on the capital projects. He advised that safety on and around the site is a primary concern and site rules and regulations must be respected. Good communication is key to the project proceeding safely and smoothly and every effort is made to ensure that students, staff and the public are kept informed.

**COMMITTEE REPORTS**

Aboriginal Education Advisory Committee Minutes of May 12<sup>th</sup>, 2010

10: R-47      Hamilton/Wilson

“THAT the minutes of the Aboriginal Education Advisory Committee meeting of May 12<sup>th</sup>, 2010 be received as presented.”

CARRIED

Policy Review Committee Minutes of May 17<sup>th</sup>, 2010

10: R-48      Nicholson/Hamilton

“THAT the minutes of the Policy Review Committee meeting of May 17<sup>th</sup>, 2010 be received as presented.”

CARRIED

**TRUSTEE REPORTS**

Trustee Hamilton Long Term Service Award

Trustee Chell, on behalf of the British Columbia School Trustees' Association, presented Trustee Hamilton with an award for 12 years of service as a school trustee. Trustee Chell commended Trustee Hamilton for his commitment to education. He described Trustee Hamilton as a trustee who really cares about students and makes an effort to attend and support all school activities. Congratulations!



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**TRUSTEE REPORTS cont.**

Early Childhood Development Committee Minutes of April 26<sup>th</sup>, 2010

10: R-49      Wilson/Nicholson

“THAT the minutes of the Early Childhood Development Committee meeting of April 26<sup>th</sup>, 2010 be received as presented.”

CARRIED

Revelstoke Literacy Action Committee Minutes of April 29<sup>th</sup>, 2010

10: R-19      Wilson/Nicholson

“THAT the minutes of the Revelstoke Literacy Action Committee meeting of April 29<sup>th</sup>, 2010 be received as presented.”

CARRIED

**CORRESPONDENCE**

Minister of Education Letter dated April 23<sup>rd</sup>, 2010 re: Aboriginal Education Enhancement Agreement

Received as information.

**RECESS**

**ADJOURNMENT**

The meeting adjourned at 6:21 p.m. on the motion of Trustee Wilson.

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Chair

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Secretary-Treasurer

DATED May 26<sup>th</sup>, 2010