



**School District 19**  
(Revelstoke)

## **Revelstoke Board of Education**

### **Regular Board Meeting September 12<sup>th</sup>, 2012 Minutes**

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#### **CALL TO ORDER**

Trustee Chell called the meeting to order at 5:00 p.m.

#### **ATTENDANCE**

Trustees: Chell, Nicholson, Morrone, Rorstad, and Dubasov

Senior Administration: Superintendent Cooper, Secretary-Treasurer Ross, Director of Operations and Technology Woodhurst and Superintendent Designate Hooker

Principals/Vice Principals: District Principal, Support Services Smillie

and: Confidential Secretary Magarian

Guests: Jennifer Wolney, RTA President; and two members of the media

#### **APPROVAL OF AGENDA**

12: R-79      Dubasov/Nicholson

"THAT the agenda be approved as presented"

CARRIED

#### **APPROVAL OF MINUTES**

12: R-80      Rorstad/Morrone

"THAT the minutes of the Regular Board meeting of June 18<sup>th</sup>, 2012, be approved as presented."

CARRIED

#### **DELEGATIONS**

#### **SPECIAL REPORTS**

#### **NEW BUSINESS**

#### **ADMINISTRATION REPORTS**

#### **SUPERINTENDENT COOPER**

Administration Report: Superintendent Cooper

Received as information.

Superintendent Cooper reviewed the 2012/2013 District Achievement Contract. Superintendent Cooper pointed out that since 1995 there has been a 43% decline in student enrolment, which poses a significant challenge in maintaining small class sizes while enhancing services and programs for students. Superintendent Cooper noted that Goal 1 “To Increase Students’ Reading Achievement” and Goal 2 “To Increase the Number of Students Graduating and Completing School” have been sustained and the hope is that this year more work can be done on Goal 3, which is “To Support Students’ Health and Well-Being”.

12: R-81      Morrone/Nicholson

“THAT the Revelstoke Board of Education approve the 2012/2013 District Achievement Contract as presented.”

CARRIED

#### Policy 2.10 Organizational Chart

Superintendent Cooper reviewed the Organizational Chart explaining the change in title of Earl Woodhurst from District Principal, Operations & Technology to Director of Operations & Technology.

12: R-82      Nicholson/Dubasov

“THAT the Board of Education approve the attached Policy 2.10 Organization Chart to be effective July 1<sup>st</sup>, 2012.”

CARRIED

#### Middle Years Development Instrument 2012 District Report

Received as information.

Superintendent Cooper reviewed the report with trustees. She advised that the information contained in the report will be shared with the community and that each school will be sharing the information with their staff. In summary, the data indicates that the students in Revelstoke are thriving but that work can always be done to support students’ well-being.

#### Revelstoke Secondary School – Transitions to Post-Secondary Institutions

Superintendent Cooper reviewed the Ministry’s data on secondary school transitions to post-secondary institutions noting that 72.3% of students who graduated from Revelstoke Secondary School in the 2005/2006 school year moved on to post-secondary education. The district will continue to update the chart as the data becomes available.

#### The Revelstoke Performing Arts Centre Advisory Committee Terms of Reference

Chairperson Chell noted that the Revelstoke Performing Arts Centre Advisory Committee has vetted the Terms of Reference.

12: R-83      Morrone/Nicholson

“THAT the Board of Education approve the Revelstoke Performing Arts Centre Advisory Committee Terms of Reference.”

CARRIED

#### Revelstoke Performing Arts Centre Fee Guidelines

Chairperson Chell noted that the fee guidelines were developed to encourage use of the facility and to provide strong support for non-profit groups in our community. He added that the fee guidelines include an allocation of funds towards the capital replacement fund.

12: R-84      Nicholson/Rorstad

"THAT the Board of Education approve the Revelstoke Performing Arts Centre Fee Guidelines."

CARRIED

## **SECRETARY-TREASURER ROSS**

### 2011/2012 Audited Financial Statements

Secretary-Treasurer Ross briefly reviewed the 2011/2012 audited financial statements, the drafts of which were presented to trustees at the September 5<sup>th</sup>, 2012 Finance & Facilities meeting. Secretary-Treasurer Ross added that the district continues to struggle with transportation costs. She noted that it was a very smooth audit and thanked district staff for their work over the summer.

12: R-85      Rorstad/Dubasov

"THAT the Board of Education of School District No. 19 (Revelstoke) approve the 2011/2012 Audited Financial Statements as presented."

CARRIED

### Playground Equipment Program Capital Plan Bylaw

Secretary-Treasurer Ross reviewed the Capital Plan Bylaw with trustees.

12: R-86      Nicholson/Rorstad

"THAT the Board of Education give first, second and third reading and adoption to the attached the Capital Project Bylaw No. 126495 in the amount of \$75,000.

CARRIED

## **DIRECTOR OF OPERATIONS & TECHNOLOGY WOODHURST**

Director of Operations & Technology Woodhurst gave a brief verbal update on the capital project noting that things are going well in the newly opened Begbie View Elementary School. He added that the sod for the new playing fields is in and it is hoped that students will be able to play on the fields in the next few weeks.

## **OTHER**

## **COMMITTEE REPORTS**

### Performing Arts Centre Advisory Committee Meeting Summary #5 of Monday, July 11<sup>th</sup>, 2012

12: R-87      Dubasov/Morrone

"THAT the meeting summary of the Revelstoke Performing Arts Centre Advisory Committee meeting of July 11<sup>th</sup>, 2012 be received as presented."

CARRIED

Finance and Facilities Committee Minutes of September 5<sup>th</sup>, 2012

12: R-88 Rorstad/Dubasov

“THAT the Report on Bills Paid for June, 2012 in the amount of \$3,327,149.59 be approved.”

CARRIED

12: R-89 Rorstad/Nicholson

“THAT the minutes of the Finance and Facilities Committee meeting of September 5<sup>th</sup>, 2012 be received as presented.”

CARRIED

**TRUSTEE REPORTS**

Early Childhood Development Committee Meeting of June 25<sup>th</sup>, 2012

Received as presented.

Superintendent Cooper noted that the Committee continues to work with a large variety of partners on various programs. Currently, the Committee along with other partners is looking at bringing in a brain coach, Gary Anaka, for workshops for parents, students and seniors.

CARRIED

**CORRESPONDENCE**

- A) Revelstoke Child Care Society Certificate of Appreciation
- B) Ministry of Education, Aboriginal Education Learning Division letter dated August 17<sup>th</sup>, 2012

**ADJOURNMENT**

The meeting adjourned at 6:08 p.m. on the motion of Trustee Morrone.

**CLOSED BOARD ITEMS**

- Exempt Staff resignation
- Conseil Scolaire Francophone Lease
- Student Suspensions – June, 2012

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Chair

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Secretary-Treasurer

DATED: September 12<sup>th</sup>, 2012