



# Revelstoke Board of Education

## Regular Board Meeting December 12<sup>th</sup>, 2018 Minutes

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### **CALL TO ORDER**

Trustee MacFarlane called the meeting to order at 4:31 p.m.

### **ACKNOWLEDGEMENT**

*We would like to acknowledge the nations on whose traditional territory we are gathering: the Sinixt, the Ktunaxa, the Secwepemc, and the Syilx.*

### **ATTENDANCE**

Trustees:	MacFarlane, Chell, Rorstad, Zimmer and Pendergast
Senior Administration:	Superintendent Hooker and Secretary Treasurer Tisdale
and:	Administrative Secretary Magarian
Guests:	One member of the media, RTA President

### **APPROVAL OF AGENDA**

18: R-93 Rorstad/Pendergast

"THAT the agenda be approved as presented."

CARRIED

### **APPROVAL OF MINUTES**

18: R-94 Chell/Rorstad

"THAT the minutes of the Inaugural and Regular Board meeting of November 21<sup>st</sup>, 2018, be approved as presented."

CARRIED

### **DELEGATIONS**

### **SPECIAL REPORTS**

### **NEW BUSINESS**

### **ADMINISTRATION REPORTS**

### **SUPERINTENDENT HOOKER**

Administration Report: Superintendent Hooker

Received as information.

Superintendent Hooker provided his Administration Report highlighting the work of the Education Committee in connecting to students/ parents and the community, and the "Night of

Conversation with Parents” hosted by the Child and Youth Mental Health and Substance Use Collaborative (CYMHSU) where parents were able to ask questions of legal, medical and mental health professionals and the RCMP regarding vaping, cigarettes, alcohol and cannabis and other topics in an informal setting. He noted the additional literacy support being provided to students who are not yet meeting their benchmark in literacy as well as his meeting with Okanagan College community partners to discuss the College’s plans to offer a Tourism Management Diploma program here in Revelstoke. Trustees noted the success of the Revelstoke Secondary School’s Volleyball season, noting the success of the Junior and Senior Boys Volleyball teams qualifying for provincials.

18: R-95 Chell/Rorstad

“THAT the Revelstoke Board of Education send a letter of congratulations to the Revelstoke Secondary School Fall Sports/Volleyball teams.”

CARRIED

Trustee MacFarlane noted a telephone discussion with Minister of Education Fleming. The Minister was reaching out to all Board Chairs to discuss topics of interest to local Boards.

#### New Policy No. 5.13 Physical Restraint and Seclusion in Schools

Superintendent Hooker noted the policy articulates the district’s processes previously in place, and now formalized. The policy went out for circulation and is now ready to be finalized by the Board.

18: R-96 Pendergast/Zimmer

“THAT the Revelstoke Board of Education approve Policy 5.13 Physical Restraint and Seclusion in Schools.”

CARRIED

#### Provincial Foundation Skills Assessment – Grad 4 – 7 / District Literacy Interventions

Superintendent Hooker presented the report noting that he used rough data and connected the Foundation Skills Assessment (FSA) with the work the district does to track literacy. He reviewed the results with trustees explaining how students are monitored and how growth over time is reviewed by teachers and school-based teams in determining how best to support “at risk” students. He noted that the FSA provides a “snapshot” of student performance and further noted that these results have been used as a double check against our district school and classroom level information on student achievement. He further noted that participation rates were back into the 85% - 95% range given that the assessment has been revised, and that parents’ confidence in the assessment is improving. He has asked teachers for their feedback on the FSA which in turn will be provided to the Ministry.

### **SECRETARY TREASURER TISDALE**

#### Transfer from Restricted Capital

Secretary Treasurer Tisdale provided trustees with background information on the transfer noting that the Ministry has approved the transfer of funds.

18: R-97      Pendergast/Zimmer

“THAT the Revelstoke Board of Education request Ministry approval to transfer \$90,000 from Restricted Capital in support of the Columbia Park entrance project.”

CARRIED

2018/2019 Final Funding Announcement

Secretary Treasurer Tisdale provided additional information on the funding announcement, noting that it was consistent with what the district was expecting.

**OTHER**

**COMMITTEE REPORTS**

Policy Review Committee Minutes of November 26<sup>th</sup>, 2018

Trustee MacFarlane reviewed the minutes noting the policy on Physical Restraint and Seclusion in Schools was dealt with earlier in the agenda.

18: R-98      Pendergast/Chell

“THAT the minutes of the Policy Review Committee meeting of November 26<sup>th</sup>, 2018 be received as presented.”

CARRIED

Education Advisory Committee Minutes of November 27<sup>th</sup>, 2018

Trustee MacFarlane presented the minutes.

18: R-99      Pendergast/Zimmer

“THAT the minutes of the Education Advisory Committee meeting of November 27<sup>th</sup>, 2018 be received as presented.”

CARRIED

District Parent Advisory Council Minutes of December 5<sup>th</sup>, 2018

Trustee Rorstad presented the minutes noting that the District Plan for Student Success was well received and that the district is very grateful to parents for their involvement.

18: R-100      Rorstad/Chell

“THAT the minutes of the District Parent Advisory Council meeting of December 5<sup>th</sup>, 2018 be received as presented.”

CARRIED

Indigenous Education Advisory Committee Minutes of December 5<sup>th</sup>, 2018

Trustee Zimmer presented the minutes highlighting the Elder's Tea being planned for April and the intermediate program started by Jessica Stewardson where students choose one of three programs which align with their interests.

18: R-101 Zimmer/Pendergast

“THAT the minutes of the Indigenous Education Advisory Committee meeting of December 5<sup>th</sup>, 2018 be received as presented.”

CARRIED

Finance and Facilities Committee Minutes of December 6<sup>th</sup>, 2018

Trustee Rorstad presented the minutes and asked Secretary Treasurer Tisdale to review the plan for the disposal of surplus assets. Secretary Treasurer Tisdale explained that the disposal of surplus assets is governed by board policy. Items will be photographed and put on the district website. Ads will be placed in the local newspaper (online and print) and bids will be placed through a silent auction on the website with the item going to the highest bidder. This will allow for a transparent process for the Board to dispose of items no longer useful to the district.

18: R-102 Rorstad/Chell

THAT the Report on Bills Paid for July and August 2018 in the amount of \$941,312.02 be approved.”

CARRIED

18: R-103 Rorstad/Pendergast

THAT the Report on Bills Paid for September and October 2018 in the amount of \$2,187,516.22 be approved.”

CARRIED

18: R-104 Rorstad/Chell

“THAT the minutes of the Finance and Facilities Committee meeting of December 6<sup>th</sup>, 2018 be received as presented.”

CARRIED

**TRUSTEE REPORTS**

Early Childhood Development Committee Meeting of November 19<sup>th</sup>, 2018

Trustee Chell presented the minutes adding that another Early Childhood Development Committee meeting was held on December 10<sup>th</sup>, 2018 and he provided a verbal summary of that meeting noting the recent changes announced by the provincial government. Although funding for some programs has been reduced, Revelstoke's Stepping Stones Centre has been selected for the \$10 a day prototype child care program and has also been selected to pilot an Inclusion Facilitator model of supporting children with extra needs, which has meant some changes to staffing at the Revelstoke Child Care Society and Child Care Resource and Referral.

Superintendent Hooker added that although the district benefits from its partnership with the Early Childhood community, the district does not directly fund early years programs. He added that the reduction in funding is an area of concern as the work of the coordinator is key and that the district will continue to be an active partner in early learning programs.

All trustees attended. Trustees Pendergast and Zimmer expressed that they found the Academy very useful and that they learned a good deal about the responsibilities of the Board. Trustee MacFarlane noted that the Academy was very well done with a focus on new trustees as 46% of trustees across the province are new.

**CORRESPONDENCE**

**PUBLIC QUESTION PERIOD**

**ADJOURNMENT**

The meeting adjourned at 5:22 p.m. on the motion of Trustee Chell.

**CLOSED BOARD ITEMS**

- Student Suspensions – November 2018

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary Treasurer

DATED: December 12<sup>th</sup>, 2018