



School District 19  
(Revelstoke)

## Revelstoke Board of Education

### Regular Board Meeting September 16<sup>th</sup>, 2020 Minutes

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#### **CALL TO ORDER**

Trustee MacFarlane called the meeting to order at 5:00 p.m.

#### **ACKNOWLEDGEMENT**

*Board Chair MacFarlane spoke about the true history of Canada with respect to the Indigenous people and the impact of Indigenous culture on Canada and the Canadian way of life.*

*He then acknowledged the nations on whose traditional territory we are gathering: the Sinixt, the Ktunaxa, the Secwepemc, and the Syilx.*

#### **ATTENDANCE**

Trustees: MacFarlane, Chell, Rorstad, Zimmer and Pendergast  
Senior Administration: Superintendent Hooker and Secretary Treasurer Tisdale  
and: Administrative Secretary Magarian  
Guests: Bob Rogers, RTA President, and Angie Spencer, CPA, CA, of BDO Canada (by Zoom)

#### **APPROVAL OF AGENDA**

20: R-54 Chell/Rorstad

“THAT the agenda be approved as presented.”

CARRIED

#### **APPROVAL OF MINUTES**

20: R-55 Pendergast/Zimmer

“THAT the minutes of the Regular Board meeting of August 27<sup>th</sup>, 2020, be approved as presented.”

CARRIED

#### **DELEGATIONS**

#### **SPECIAL REPORTS**

#### **NEW BUSINESS**

#### **ADMINISTRATION REPORTS**

#### **SECRETARY TREASURER TISDALE**

##### 2019/2020 Audited Financial Statements

Angie Spencer, CPA, CA, of BDO Canada (by Zoom) was introduced. She began by thanking trustees for accommodating her schedule and allowing her to participate in the meeting by Zoom.

She noted that she “met” with Trustees prior to the Board meeting for a Finance and Facilities Meeting to review the draft audited Financial Statements in detail with trustees. The trustees finalized the audited Financial Statements.

She then highlighted the following:

*Statement of Financial Position (Assets and Liabilities):*

- There has been an increase in the assets from the previous year due to the sale of the lots at the Big Eddy Elementary School site.
- Accounts payable has increased from the previous year due to the district’s capital projects.

*Statement of Operations (Summary of Revenue and Expenditures)*

- Revenue is up from the budgeted amount due to an increase in funding and the sale of the lots at the Big Eddy Elementary site.
- Expenditures are consistent with an increase from the previous year due to salary increases.
- There is an overall surplus of \$1.26 million, most of which is due to the sale of the Big Eddy lots.

The “Notes to Financial Statements Year Ended June 30, 2020” provide more detail and commentary.

Ms. Spencer concluded her presentation by thanking Secretary Treasurer Tisdale and staff for their work particularly as the audit had to be done remotely due to COVID-19.

Trustee MacFarlane thanked Ms. Spencer and her team for the audit and Ms. Spencer left the meeting.

20: R-56 Rorstad/Pendergast

“THAT the Board of Education of School District No. 19 (Revelstoke) approved the 2019/2020 Audited Financial Statements as presented.”

CARRIED

**SUPERINTENDENT HOOKER**

Administration Report: Superintendent Hooker

Received as information.

Superintendent Hooker presented his Administration Reporting highlighting working group meetings that were held to review safety plans and timelines for school re-opening, and the meetings held with the District Leadership Team regarding school re-opening. Secretary Treasurer Tisdale is providing leadership to the Team to ensure that things are done similarly in each school and that there is a common message. He also noted the ongoing construction taking place at Columbia Park Elementary School and the work of staff to prepare classrooms for students. He acknowledged the pressure staff at CPE is under with COVID-19 and the construction going on, the district appreciates their patience and understanding. Although the district did not expect the renovations to be complete by the start of school, there have been delays that were unavoidable given the current circumstances.

Superintendent Hooker has had telephone discussions and/or Zoom meetings with parents who have had questions regarding the district’s restart plan. He and school principals are staying touch with approximately 12 families who have chosen not to send their children to school. The

district will provide support to those families as needed. He brought trustees attention to the work done by Greg Kenyon, Principal RSS, Jodi Wallach, Vice Principal RSS, and the Counsellors at Revelstoke Secondary School to revise the timetable and the significant adjustments staff are making in these new conditions.

Trustees thanked Superintendent Hooker, Secretary Treasurer Tisdale and staff for the work that was done to prepare for the start of the school year.

#### Revelstoke Secondary School Career Programs 2019/2020

Superintendent Hooker presented the report prepared by Kristen Scheiber that highlighted our successful trades programs. Secretary Treasurer Tisdale has been working with Ms. Scheiber to ensure that the district funds students who are not funded by the Ministry of Education due to changing requirements.

#### Framework for Enhanced Student Learning

Superintendent Hooker provided an overview of the framework noting that the Ministry will only require the current year and 3-year trend whereas the district's plan will include a 5-year trend in student achievement tracking.

#### Rural and Remote Division of Family Practice Revelstoke Processes

Superintendent Hooker explained that the document was provided to trustees for their information. Katherine Brown with the Rural and Remote Divisions of Family practice sent the document and asked that it be circulated to families. The flow chart in the physician's document is slightly different that the guidelines set by Interior Health. The document is available to the community.

#### BC Centre for Disease Control/Ministry of Health – September 11<sup>th</sup>, 2020 Updated K-12 Guidance Document

Secretary Treasurer Tisdale highlighted the changes in the document. Some of the changes are:

- The distance for physical distancing is now between 1 and 2 metres rather than 2 metres.
- Face shields or masks – no longer have to wear both.
- Emphasis on physical distancing has been elevated.
- More child focused – the student is the priority and safety measures are applied with consideration to children's needs.

It was noted that parents are encouraged to respect physical distances at drop off and pick up.

#### 2020/2021 Committee and Representative Appointments

Trustee MacFarlane asked trustees to review the list and let himself, Superintendent Hooker or Administrative Secretary Magarian know if there are any changes.

### **OTHER**

### **COMMITTEE REPORTS**

#### District Parent Advisory Council Minutes of September 8<sup>th</sup>, 2020

Trustee Rorstad presented the minutes noting he attended the two information meetings held by Zoom info meetings which gave parents an opportunity to discuss their concerns regarding the school restart in an open forum. He noted that the restart plan was well thought out and fully

supported by the Board. Superintendent Hooker was able to reassure some of the parents while explaining there are no guarantees, the district is doing everything it can to ensure the safety of students and staff.

20: R-57 Rorstad/Pendergast

“THAT the minutes of the District Parent Advisory Council meeting of September 8<sup>th</sup>, 2020 be received as presented.”

CARRIED

**TRUSTEE REPORTS**

**CORRESPONDENCE**

- Letter from Minister of Finance and Deputy Premier, Carole James, dated August 31, 2020 advising of the B.C. Public Sector Executive Compensation Freeze Policy effective August 31<sup>st</sup>, 2020
  - Trustees discussed the implication of the policy.

**PUBLIC QUESTION PERIOD**

Trustee MacFarlane invited members of the audience to ask questions related to items on the agenda.

**ADJOURNMENT**

The meeting adjourned at 5:53 p.m. on the motion of Trustee Chell.

**CLOSED BOARD ITEMS**

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Chair

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Secretary Treasurer

DATED: September 16<sup>th</sup>, 2020