



Revelstoke Board of Education

Regular Board Meeting

at Arrow Heights Elementary School

June 20th, 2023

Minutes

CALL TO ORDER

Trustee Chell called the meeting to order at 4:58 p.m.

ACKNOWLEDGEMENT

Wendy Rota noted her connection to the land is exploring the land, learning the history of the land, and supporting the education of students.

We would like to respectfully honour the four nations on whose land we live and learn: the Sinixt, the Ktunaxa, the Secwepemc, and the Syilx.

ATTENDANCE

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
Principals:	Pam Mair, Principal AHE
and:	Administrative Secretary Magarian
Guests:	Barry Rourke, RTA President; Sarah Newton, RTA member, Colleen Wall, RTA Member, and Melissa Hemphill, Food Security Coordinator, Community Connections

APPROVAL OF AGENDA

23: R-33 Zimmer/Walsh

"THAT the agenda be approved as presented."

CARRIED

APPROVAL OF MINUTES

23: R-34 Walsh/Rota

"THAT the minutes of the Regular Board meeting of May 31st, 2023, be approved as presented."

CARRIED

DELEGATIONS

Melissa Hemphill, Food Security Coordinator, Community Connections

Melissa Hemphill began her slide presentation by providing the history and some background information on the City's Food Security Strategy. The definition of "Food Security" is that *all community residents have access to nutritious, safe, affordable food that meets our needs, supports our culture and is produced in ways that are environmentally sound, socially just,*

adaptable to change and supportive of self-reliance and collaboration. The goals of the Food Security Strategy are:

- Access to Food
- Environmentally sustainable food production
- Economic stability
- Food culture
- Education

There are many challenges to provide food security. Interior Health lists 14% of households in the region are food insecure. It is estimated that only 1.76% of Revelstoke's food needs can be satisfied locally. Ms. Hemphill reviewed some of the successes including increased public understanding and the growth of local food businesses in Revelstoke and the many "players" involved including the school district. A slide with the list of the current SD19 projects was shown.

There are gaps in the strategy such as

- food production - access to land to grow produce
- indigenous food sovereignty
- connection to region – working to improve collaboration with neighbouring communities and food bank networking.

Ms. Hemphill provided a slide with a list of recommendations for the school district as well as a spreadsheet.

Trustees thanked Ms. Hemphill noting that they will review the recommendations provided by her.

Ms. Hemphill left the meeting.

Sarah Newton, Teacher – Presentation on the results of her Teacher Wellness Survey Results

Sarah Newton began her presentation by explaining that the survey she conducted was her Teacher Inquiry Project the purpose of which was to have a better understanding of the level of wellness amongst teachers. She introduced Colleen Wall, Teacher and her Inquiry Project mentor. Ms. Newton then reviewed the survey results as follows:

- 47 teachers participated in the survey, 14 from Revelstoke Secondary School and 33 from the three elementary schools
- 77% felt that they are experiencing "burnout" and the top five causes listed were:
 - Teachers feel they do not have enough time to do student assessments
 - Classroom management and behavioural challenges
 - Finding time for meetings
 - Not enough support to meet the needs of students on an Individual Education Program (IEP)
 - Preparing for lessons

Some of the suggestions to reduce "burnout" are:

- More prep time
- More classroom support for students with IEPs
- More release time for collaboration
- More in-service time to learn how to implement Ministry and District mandated programs.

Ms. Newton acknowledged that these issues are not unique to Revelstoke and that BC Teachers' Federation conducted a province wide membership survey this year.

Trustees thanked Ms. Newton for her presentation acknowledging the important work teachers do. The Board will review the survey results to consider what actions can be taken to improve the well-being of staff.

Sarah Newton and Colleen Wall left the meeting at 5:32 pm.

SPECIAL REPORTS

Arrow Heights Elementary School Annual Report to the Board presented by Pam Mair, Principal

Principal Mair began by noting that she has been the Principal of Arrow Heights Elementary School since November 1st, 2023 and is loving every minute of it. *At AHE we place students at the center and lead with our beliefs that learning is holistic, reflexive and experiential. Central to our school culture are the First People's Principles of Learning. Through quality learning opportunities, our intention is to instill a focus on connectedness to the environment and each other on reciprocal relationships with the land and people, while developing a sense of gratitude for our place.* Principal Mair highlighted the focus on Indigenous Education noting that during assemblies, students make the land acknowledgement their own by stating something they are grateful for where they live. Some of the other things the school does to incorporate the First Peoples Principles of Learning are:

- Indigenous language on the announcements
- Outdoor classrooms
- Circles of Learning
- Elder visits

Arrow Heights Elementary School fosters a safe and welcoming learning environment and the CARES (Cooperate, Achievement, Respect, Enthusiasm, Safety) program supports students in building empathy and caring for the community.

Principal Mair reviewed the school's classes and staff noting that for the 2023/2024 school year the school will have over 200 students. Most teachers at AHE are part-time. The teachers support each other and collaborate through fun social events, such as "soup day" every Tuesday and out of school activities such as snowshoeing together on the flats. The school has 3 assemblies a month. 1 is a whole school assembly, 1 is a primary assembly that Principal Mair and the school's Educational Assistants supervise so the primary teachers can do planning or work on report cards and the other assembly is for intermediate teachers to do their planning or report cards.

The Student Learning and School Learning Plan in the areas of Literacy, Numeracy and Social Emotional Learning was reviewed together with the data that was gathered through the various assessment tools. In summary the data gathered through PM Benchmarks, the Foundation Skills Assessment and the Middle Years Development Instrument indicates that AHE is doing very well.

At the end of her presentation, Principal Mair shared a slide show of students and staff engaged in the various activities that took place during the year.

Trustees and Superintendent Kubik thanked Principal Mair for her presentation and asked her to pass on the Board's thanks and appreciation to her staff.

Principal Mair left meeting at 6:00 pm

NEW BUSINESS

ADMINISTRATION REPORTS

SUPERINTENDENT KUBIK

Administration Report: Superintendent Kubik

Received as information.

Superintendent Kubik presented her Administration Report highlighting her participation in the PreVenture Zoom meeting presented by the Healthy Schools Team and Interior Health and her meeting with Revelstoke Secondary School Counsellor Lissa Cancilla-Sykes to learn about the various counselling programs and medical services offered at the school. She also noted the successful elementary school band concert held at the Revelstoke Performing Arts Centre.

Human Early Learning Partnership – Revelstoke Community Profile

Superintendent Kubik noted that a recent meeting was held in Kamloops which Rita Tedesco, District Principal of Student Learning and Inclusion attended. At the meeting, the success of Revelstoke (one of the first districts to participate in the Early Childhood Development Instrument) was highlighted. She noted that the surveys conducted through the Human Early Learning Partnership assist staff in determining the direction for schools.

Policy 5.13 Physical Restraint and Seclusion in Schools

Trustee Zimmer presented the revised policy for circulation.

23: R-35 Zimmer/Walsh

“THAT the Revelstoke Board of Education circulate Policy 5.13 Physical Restraint and Seclusion in Schools.”

CARRIED

Policy No. 4.20 Financial Planning and Reporting

Board Chair Chell presented the new policy.

23: R-36 Zimmer/Rota

“THAT in accordance with Board Policy 2.4 District Policy Development and Review, the Revelstoke Board of Education approve Policy 4.20 Financial Planning and Reporting.”

CARRIED

BC School Trustees' Association Thompson Okanagan
Branch Meeting hosted by Revelstoke in October 2024

Board Chell asked for a trustee to participate on a planning Committee together with Jeanette Magarian, Administrative Secretary, and Roberta Kubik, Superintendent of Schools. Trustee Rota offered to participate on the Committee. Board Chell asked trustees to consider what the district should feature at the meeting. The dates of October 4th and 5th, 2024 for the Branch meeting in Revelstoke were chosen.

SECRETARY TREASURER TISDALE

2023/2024 Annual Operating Budget

Secretary Treasurer Tisdale presented the 2023/2024 Annual Operating Budget. Board Chair Chell noted the collaborative effort that goes into the budget process which always starts with the classroom and doing what is best for students.

23: R-37 Allen/Rota

"THAT the Revelstoke Board of Education give first, second and third reading and adoption to the attached the 2023/2024 Annual Budget and Bylaw in the amount of \$20,043,285."

CARRIED

Capital Plan – School Food Infrastructure Program for 2023/2024

Secretary Treasurer Tisdale reviewed the program advising that the district will be using the funds to purchase commercial appliances for the schools.

23: R-38 Walsh/Rota

"In accordance with the provisions under Section 142(4) of the *School Act*, the Board of Education of School District No. 19 (Revelstoke) hereby approves the proposed School Food Infrastructure Program for 2023/24, as provided on the Capital Plan Summary for 2023/2024 submitted to the Ministry of Education and Child Care."

CARRIED

2024/2025 Capital Plan (Major)

Secretary Treasurer Tisdale presenting the memo noting that until the district has a portable, the Ministry of Education and Child Care will not provide the funding for an expansion.

23: R-39 Zimmer/Walsh

"In accordance with the provisions under Section 142(4) of the *School Act*, the Board of Education of School District No. 19 (Revelstoke) hereby approves the proposed Five-Year Capital Plan (Major Capital Programs) for 2024/2025, as provided on the Five-Year Capital Plan Summary for 2024/2025 submitted to the Ministry of Education and Child Care."

CARRIED

OTHER

COMMITTEE REPORTS

Policy Review Committee Minutes of May 29th, 2023

Trustee Zimmer presented the minutes.

23: R-40 Zimmer/Allen

“THAT the minutes of the Policy Review Committee meeting of May 29th, 2023 be received as presented.”

CARRIED

Education Advisory Committee Minutes of May 30th, 2023

Trustee Walsh presented the minutes noting that no students were able to attend the meeting. The future presentation by Scott Rothermel was discussed. Mr. Rothermel will be presenting all three of his programs. For the 2023/2024 school year, the Committee plans to have more student representation with 3 students from grade 12 and 1 student from each of the other grades (8, 9, 10 and 11).

23: R-41 Walsh/Rota

“THAT the minutes of the Education Advisory Committee meeting of May 30th, 2023 be received as presented.”

CARRIED

Finance and Facilities Committee Minutes of June 7th, 2023

Trustee Allen presented the minutes.

23: R-42 Allen/Walsh

THAT the Report on Bills Paid for January and February 2023 in the amount of \$2,850,713.03 be approved.”

CARRIED

23: R-43 Allen/Walsh

THAT the Report on Bills Paid for March and April 2023 in the amount of \$3,094,166.76 be approved.”

CARRIED

23: R-44 Allen/Walsh

“THAT the minutes of the Finance and Facilities Committee meeting of June 7th, 2023 be received as presented.”

CARRIED

Indigenous Education Advisory Committee Minutes of June 8th, 2023

Trustee Zimmer presented the minutes noting the presentation by Maya Short-Howe and her experience at the Okanagan Mainline Regional Indigenous Education Indigenous Student Leadership Summit held in Kamloops. Trustee Zimmer also noted that the land acknowledgements will be changing and once finalized, the Committee will be making a recommendation to the Board.

“THAT the minutes of the Indigenous Education Advisory Committee meeting of June 8th, 2023 be received as presented.”

CARRIED

TRUSTEE REPORTS

CORRESPONDENCE

Letter from Cloe Nicholls, Assistant Deputy Minister of Education and Child Care dated June 6th, 2023 regarding the Framework for Enhancing Student Learning Peer Review Report

- There for information

PUBLIC QUESTION PERIOD

Trustee Chell invited members of the audience to ask questions related to items on the agenda.

- Barry Rourke, RTA President thanked the Board noting that when he attends provincial events, he hears what is happening in other districts, he is grateful to be working in Revelstoke. He appreciates the enthusiasm of the new trustees and their ideas.

ADJOURNMENT

The meeting adjourned at 6:26 p.m. on the motion of Trustee Walsh.

CLOSED BOARD ITEMS

- Exempt Staff Increases – July 1, 2023
- Renaming of Begbie View Elementary School

Chair

Secretary Treasurer

DATED: June 20th, 2023