



School District 19
(Revelstoke)

Revelstoke Board of Education

Regular Board Meeting September 19th, 2023 Minutes

CALL TO ORDER

Trustee Chell called the meeting to order at 5:02 p.m.

ACKNOWLEDGEMENT

We would like to respectfully honour the four nations on whose land we live and learn: the Sinixt, the Ktunaxa, the Secwepemc, and the Syilx.

Board Chair Chell gave a brief overview of the history of the St. Eugene Resort in Cranbrook. The St. Eugene Mission which was a residential school from 1912 until 1970, sat empty for over 20 years before four Ktunaxa bands held a referendum and voted to resort the building. It took 10 years for the restoration process to turn the former residential school into the St. Eugene Resort which now boasts a 18 hole golf course, a casino and an RV Park.

ATTENDANCE

Trustees:	Chell, Zimmer, Allen, Rota and Walsh
Senior Administration:	Superintendent Kubik and Secretary Treasurer Tisdale
and:	Administrative Secretary Magarian
Guests:	Angie Spencer, CPA, CA Partner of BDO Canada, Salmon Arm, and Barry Rourke, RTA President

APPROVAL OF AGENDA

23: R-46 Allen/Zimmer

“THAT the agenda be approved as presented with the 2022/2023 Audited Financial Statements report from BDO Canada being moved to the first Administration Report under Secretary Treasurer Tisdale in order to accommodate the Auditor’s Schedule.”

CARRIED

APPROVAL OF MINUTES

23: R-47 Walsh/Rota

“THAT the minutes of the Regular Board meeting of June 20th, 2023, be approved as presented.”

CARRIED

DELEGATIONS

SPECIAL REPORTS

NEW BUSINESS

ADMINISTRATION REPORTS

SECRETARY TREASURER TISDALE

2022/2023 Audited Financial Statements

Board Chair Chell introduced Angie Spencer, Partner with BDO Canada noting that Ms. Spencer met early with the Board at the Board's Finance and Facilities meeting during which she provided a high level review the 2022/2023 Audited Financial Statements.

Ms. Spencer presented the audited 2022/2023 Financial Statements advising that it was a clean and unqualified audit of the Financial Statements for 2022/2023 as of June 30th, 2023 in accordance with the *Budget Transparency and Accountability Act*.

Trustees thanked Ms. Spencer and the BDO Canada staff as well as Secretary Treasurer Tisdale and staff.

23: R-48 Allen/Walsh

“THAT the Board of Education of School District No. 19 (Revelstoke) approve the 2022/2023 Audited Financial Statements as presented.”

CARRIED

Angie Spencer of BDO Canada left the meeting at 5:14 pm.

SUPERINTENDENT KUBIK

Administration Report: Superintendent Kubik

Received as information.

Superintendent Kubik presented her Administration Report highlighting:

- her attendance at the BC School Superintendents' Association Summer Leadership conference
- the trustee planning day
- the August 30th, 2023 district-wide school planning day
- the August 31st, 2023 professional development day

She noted her visits to schools on the Labour Day weekend. During her visits she encountered many staff members in the schools preparing for the start of the school year. She also noted her meetings with the student leadership committee at Revelstoke Secondary School.

Early Learning and Child Care Environmental Scan

Board Chair Chell advised that the Ministry of Education and Child Care set aside funds for districts to complete early learning and child care environmental scans. Superintendent Kubik presented a summary of the Environmental Scan done in Revelstoke. She noted that retired Superintendent Mike Hooker was contracted to do the Environmental Scan. Mr. Hooker interviewed 17 groups for the scan. In summary, Revelstoke is known for great work in the area of early learning. However, the impact of the pandemic is still being felt. There is a need for more child care spaces. The scan will be sent to participants and partner groups with a thank you letter thanking them for their participation.

Draft Committee and Representative Appointments

Trustees were provided with the draft list and asked to review and provide any preferences/changes to Superintendent Kubik by October 2nd, 2023 for approval at the October 18th, 2023 board meeting.

Election of BC School Trustees' Association (BCSTA) Provincial Council Representative and Alternate Representative

It was explained that the BCSTA requires that each district annually elect their Provincial Representative and an Alternate. There was a call for nominations.

23: R-49 Zimmer/Allen

"THAT Wendy Rota be nominated as BC School Trustees Association Provincial Council Representative."

CARRIED

There were no other nominations. Trustee Rota was appointed as the BCSTA Provincial Council Representative by acclamation.

23: R-50 Walsh/Rota

"THAT Sarah Zimmer be nominated as BC School Trustees Association Provincial Council Alternate Representative."

CARRIED

There were no other nominations. Trustee Zimmer was appointed as the BCSTA Provincial Council Representative Alternate by acclamation.

SECRETARY TREASURER TISDALE (Continued)

2024/2025 Capital Plan

Secretary Treasurer Tisdale advised that he is still waiting for final numbers for the capital plan. Once he has the numbers, they will be provided to Trustees. The Trustees will vote through a consent resolution.

With respect to the "food funding" that the district requested in late Spring, the amount of \$82,000 was approved by the Ministry of Education and Child Care. These funds are being used to install commercial deep freezers and commercial dishwasher in each school.

OTHER

COMMITTEE REPORTS

District Parent Advisory Council Minutes of June 14th, 2023

Trustee Walsh presented the minutes.

23: R-51 Walsh/Rota

"THAT the minutes of the District Parent Advisory Council meeting of June 14th, 2023 be received as presented."

CARRIED

TRUSTEE REPORTS

CORRESPONDENCE

PUBLIC QUESTION PERIOD

Trustee Chell invited members of the audience to ask questions related to items on the agenda.

ADJOURNMENT

The meeting adjourned at 5:34 p.m. on the motion of Trustee Allen.

CLOSED BOARD ITEMS

- Early Learning and Child Care Environmental Scan
- Parental Concern
- Acknowledgement of Staff at Christmas

Chair

Secretary Treasurer

DATED: September 19th, 2023