



### **5.2 Student Transportation in Private Vehicles**

The Revelstoke Board of Education encourages the use of school buses to transport students to and from school related activities; however, the Board recognizes that there are occasions for transporting students in privately owned vehicles.

#### Guidelines

1. Drivers under the age of 21, or drivers without a valid Class 5 licence will not be authorized to transport students.
2. The driver should be free of at-fault accidents for at least three years; and upon request, the driver must provide a copy of their driver's license and current abstract to the school principal/vice-principal.
3. Vehicles used for student transportation must be rated appropriately and issued with:
  - 3.1 third party and passenger hazard liability insurance in the minimum amount of \$1,000,000;
  - 3.2 accident benefits as required by law;
  - 3.3 collision or upset coverage; and
  - 3.4 comprehensive coverage.
4. In all cases, the vehicle owner's insurance coverage is primary or first loss insurance. The owner must advise their insurer of the possible use of the automobile in order for the insurer to determine the nature of exposure.
  - 4.1. The Board does not accept responsibility for any damage to the vehicle in the event of an accident, nor for deductible, loss of insurance discount or loss of use.

5. The volunteer driver and owner shall ensure that to the best of their knowledge, the motor vehicle is in good mechanical condition in accordance with Ministry of Transportation regulations and is equipped with appropriate tires for road conditions.
6. Parents and employees driving on school district business or in connection with school related activities shall ensure that all passengers are wearing seat belts. No child under 12 years of age shall occupy the front passenger seat of a vehicle.
7. Cell phone use is to be in accordance with the BC Motor Vehicle Act which prohibits using an electronic device while driving.
8. All student passengers under the age of nine who have not yet reached a height of 145 cm (4' 9") must be properly restrained using booster seats.
9. There will be no smoking/vaping in vehicles during the transportation of students.
10. The driver must not, at any time during their performance as a volunteer driver, consume any alcohol, cannabis products, or any restricted substances or medication which impairs their judgement.
11. The driver must not operate the vehicle in an unsafe manner or in contravention of any statute or regulation governing the operation of motor vehicles.
12. An accurate passenger list is to be retained in the vehicle and at the school.



School District 19  
(Revelstoke)

## SCHOOL DISTRICT NO. 19 (REVELSTOKE) VOLUNTEER DRIVER'S AND VEHICLE OWNER'S DECLARATION

School: \_\_\_\_\_ School Year: \_\_\_\_\_

Driver's Name: \_\_\_\_\_

Driver's Licence No: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Vehicle to be Used: \_\_\_\_\_

Year/Make/Colour: \_\_\_\_\_

Licence Plate No.: \_\_\_\_\_ Capacity (seatbelts): \_\_\_\_\_

Vehicle Owner's Name: \_\_\_\_\_

Registration No.: \_\_\_\_\_

### Regulations

In volunteering to transport students, I confirm my awareness of the following School District No. 19 (Revelstoke) regulations:

1. Vehicles used for student transportation must be rated appropriately and with minimum Third Party Liability insurance in the amount of \$1,000,000. The driver must produce the vehicle registration and insurance documentation.
2. The vehicle must be properly equipped with seat belts for each occupant. Seat belts must be secured when travelling.
3. School District No. 19 (Revelstoke) does not accept responsibility for any damage to the vehicle in the event of an accident, nor for the insurance deductible, loss of insurance discount, or the loss of use.
4. Only the volunteer driver noted above who must be at least twenty-one (21) years of age and in good health, will drive the registered vehicle.
5. The driver must be ("at fault") accident free for at least three years and have had no moving violations, no impaired driving charges and no criminal charges in the past 24 months. The driver must not be suspended or prohibited from driving anywhere in North America.
6. Smoking or vaping is not permitted in the vehicle while transporting students.

I agree to the following conditions:

- a) That I will not permit a child less than thirteen (12) years of age to occupy the front passenger seat of a vehicle.
- b) I will be responsible for complying with all child restraint law requirements.
- c) I will operate the vehicle in a safe and legal manner.
- d) I will ensure that my vehicle is maintained in a safe operating condition and equipped with tires appropriate for winter driving conditions.
- e) I authorize a Criminal Record Check **and have provided a copy of my drivers abstract, licence and insurance documentation.**
- f) **I am age 21 or older.**

### **DRIVER'S AND VEHICLE OWNER'S DECLARATION:**

I have read and agree to the above conditions regarding transportation of students for sanctioned school activities and accept and agree to follow the School District Policy 5.2.

Driver's Signature:	Date:
Driver's Name (Please Print):	

The principal is satisfied that the volunteer driver meets and is aware of all guidelines specified in Policy 5.2 – Student Transportation in Private Vehicles.

Principal's Signature:	Date:
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